

**CALEDONIA TOWNSHIP
KENT COUNTY**

**Position Available
Assessing Assistant**

The Township of Caledonia, is accepting applications for one (1) part-time Assessing Assistant.

Minimum requirements include driver's license valid in the State of Michigan, good computer skills, detail oriented, number proficiency and good customer service etiquette. Prefer some assessing experience, but willing to train the right candidate.

Wage range for this position depends on qualifications and does not include a fringe benefit package. Minimum 3 days, 8 am to 4 pm. or 4 days, 9 am to 3 pm.

An application form and full job description are available upon request at Caledonia Township, 8196 Broadmoor Ave, Caledonia, Michigan 49316. Questions regarding this position should be directed to Laura Stob, Township Assessor, 616-891-0070.